

Board Meeting Minutes

January 3, 2024 Minutes
5:00 p.m.
Richland #44 High School



Richland #44 Foundation Minutes

Present: Megan Kummer, Chad Ulven, Scott Johnson, Katie Hegseth, Jenny Schmitt, Nicole Holdman, Dr. Britney Gandhi

Others Present: Becky Bakke, Juli Mauch, Darla Rufer, Nathan Berseth, Amy Clark, Amy Lehman (via phone), and Anna Loff.

Agenda Items	Discussion/Motion
2024 FOUNDATION BOARD ANNUAL MEETING:	
<ul style="list-style-type: none">2024 Slate of Board Nominees	<p>The Richland #44 School Board has forwarded Megan Kummer and Katie Hegseth as nominees for the 2024 Richland #44 School Foundation board.</p> <p>CHAD ULVEN MOTIONED TO APPROVE THE 2024 BOARD NOMINEES AS PROVIDED BY THE RICHLAND #44 SCHOOL BOARD. NICOLE HOLDMAN SECONDED THE MOTION. THE MOTION CARRIED.</p>
<ul style="list-style-type: none">2024 Slate of Board Officers	<p>Megan Kummer (President), Chad Ulven, (Vice-President), and Scott Johnson, (Secretary/Treasurer) have agreed to continue as board officers in 2024.</p> <p>DR. BRITNEY GANDHI MOTIONED TO APPROVE THE 2024 RICHLAND #44 SCHOOL FOUNDATION BOARD OFFICERS. JENNY SCHMITT SECONDED THE MOTION. THE MOTION CARRIED.</p>
<ul style="list-style-type: none">2024 Meeting Schedule	<p>The board reviewed the 2024 meeting schedule.</p>
FOUNDATION BOARD NEW BUSINESS:	
<ul style="list-style-type: none">Approval of the November 1, 2023 Minutes	<p>DR. BRITNEY GANDHI MOTIONED TO APPROVE THE NOVEMBER 1, 2023 MINUTES. CHAD ULVEN SECONDED THE MOTION. THE MOTION CARRIED.</p>
<ul style="list-style-type: none">12/31/23 Financial Reports	<p>The 12/31/23 financial reports were provided for review.</p>
<ul style="list-style-type: none">Foundation Administrative Duties and Staffing	<p>Tabled for future review.</p>

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EPAC BUSINESS:																					
<ul style="list-style-type: none"> Project Bid Updates & Financing 	<p>Britney and Nathan met with McGough and Zerr Berg to review the bids for the events center. They came in over the \$10 million. Because it's quite a bit over, about \$1.14 million, Zerr Berg is going to make some design revisions to get us closer to our budget. We stressed that we do not necessarily want to pull back on square footage or quality, so they are getting creative.</p> <p>This does push back the timeline six weeks or so. We won't need to approve the guaranteed maximum price (GMP) at this meeting since the timeline is moved back. Details from McGough below:</p> <ul style="list-style-type: none"> Finalize Value Engineering Pricing – 12/22/23 Board to Discuss Updated Estimate – 1/3/24 <ul style="list-style-type: none"> ZBA will need direction from board to proceed with drawing revisions ZBA Drawing Revisions - 1/30/24 Pricing Confirmation and GMP – 2/13/24 <ul style="list-style-type: none"> McGough to confirm any impacts to schedule and determine if any sub won't be able to hold pricing. Approval of GMP <ul style="list-style-type: none"> Timeline to get finalized. <p>The group reviewed the McGough 12/29/23 construction design phase documents. The board needs to decide what the maximum threshold is for the project so that Zerr Berg can move forward with design changes.</p> <p>During the meeting, the possibility of obtaining a loan at a reduced interest rate from Bell Bank was explored. Nathan Berseth has been in communication with Bell leadership regarding this matter. While it's still possible to explore other lenders, this option could be advantageous if Bell Bank is amenable to the proposal.</p> <table border="1" data-bbox="789 1381 1393 1829"> <thead> <tr> <th colspan="2">EPAC Project Funding Breakdown:</th> </tr> <tr> <th>Funding Source</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Joint Power Authority Funds</td> <td>\$ 5,500,000.00</td> </tr> <tr> <td>Pledges</td> <td>\$ 437,000.00</td> </tr> <tr> <td>Donations</td> <td>\$ 59,175.00</td> </tr> <tr> <td>School Board/Foundation Board Commitment</td> <td>\$ 750,000.00</td> </tr> <tr> <td></td> <td>\$ 6,746,175.00</td> </tr> <tr> <td>Project Cost</td> <td>\$ 11,000,000.00</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>Funding Gap</td> <td>\$ (4,253,825.00)</td> </tr> </tbody> </table>	EPAC Project Funding Breakdown:		Funding Source	Amount	Joint Power Authority Funds	\$ 5,500,000.00	Pledges	\$ 437,000.00	Donations	\$ 59,175.00	School Board/Foundation Board Commitment	\$ 750,000.00		\$ 6,746,175.00	Project Cost	\$ 11,000,000.00			Funding Gap	\$ (4,253,825.00)
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	<p>The board decided that the following design/planning elements should be included assuming the cost does not exceed \$11 million. This will be communicated to McGough.</p> <ul style="list-style-type: none"> • Add alternate #5 (operable partition in event room 107 A/B) • Eliminate savings #91 (remove event rooms); we want to keep both event rooms. • Add alternate #2b (outdoor wedding venue) <p>CHAD ULVEN MOTIONED TO EXTEND DISCUSSIONS ABOUT THE GUARANTEED MAXIMUM PRICE (GMP) FOR THE EVENTS CENTER TO BE SET AT 11 MILLION DOLLARS. THE GMP IS CONTINGENT ON SECURING A 4-MILLION-DOLLAR LOAN AT A 4% INTEREST RATE. DR. BRITNEY GANDHI SECONDED THE MOTION. THE MOTION CARRIED.</p>
<ul style="list-style-type: none"> • Fundraising 	<p>A task force will be forming to determine if we need a big gala event fundraiser or smaller more personal dinners.</p>
<ul style="list-style-type: none"> • Business Plan 	<p>The business plan is still being updated to include corporate event comparisons. There may be more information coming from Justin Nepple at SVEDA.</p>
<ul style="list-style-type: none"> • Bi-Fold Brochure 	<p>The bi-fold brochure is prepared and ready for use and distribution for potential donors. The brochure can be customized for audience and donor delivery.</p>

The meeting was adjourned. Our next regularity scheduled meeting is February 7, 2023.

Respectfully Submitted, Becky Bakke & Juli Mauch