

**RICHLAND #44 FOUNDATION
REQUEST FOR FOUNDATION SUPPORT**

PLEASE NOTE:

THE FOUNDATION MEETS THE FIRST WEDNESDAY OF EACH MONTH SO REQUESTS SHOULD BE SUBMITTED ONE WEEK PRIOR.

THE PERSON YOU INCLUDE AS THE CONTACT PERSON MAY BE CALLED ON TO ATTEND THE MEETING TO ANSWER ANY QUESTIONS OR ADDRESS ANY CONCERNS.

DATE: _____

PERSON MAKING THE REQUEST: _____

ON BEHALF OF: _____

PREFERRED CONTACT INFORMATION: _____

REQUESTED DATE TO RECEIVE FUNDS: _____

AMOUNT REQUESTED: \$ _____

DESCRIPTION OF WHAT FOUNDATION MONEY WILL BE USED FOR (ATTACH ADDITIONAL PAGES AS NEEDED):

PLEASE TELL US HOW YOU SEE THIS FITTING WITH THE MISSION, VISION AND STRATEGIC DIRECTION OF THE FOUNDATION: _____

ARE YOU MAKING A REQUEST TO ANY OTHER ORGANIZATIONS? ____ YES ____ NO

IF SO WHO? _____

IS THIS A ONE-TIME REQUEST OR SOMETHING TO BE CONSIDERED ANNUALLY?

IS THERE ANYTHING ELSE YOU WOULD LIKE THE FOUNDATION TO KNOW?

OFFICIAL USE ONLY

REQUEST APPROVED _____

AMOUNT _____

REQUEST DENIED _____

CONTACT PERSON NOTIFIED _____

OTHER: _____