

# Board Meeting Minutes

August 7, 2024 Minutes  
5:00 p.m.  
Richland #44 High School



## Richland #44 Foundation Minutes

**Present:** Megan Kummer, Katie Hegseth, Scott Johnson, Jenny Schmitt, Nicole Holdman, Dr. Britney Gandhi, Chad Ulven

**Others Present:** Tamera Frankl, Juli Mauch

Agenda Items	Discussion/Motion
<b>NEW BUSINESS:</b> <i>Megan Kummer called for any additions to the agenda. Hearing none the agenda was approved.</i>	
<ul style="list-style-type: none"><li>Approval of the July 9, 2024 Minutes</li></ul>	<b>DR. BRITNEY GANDHI MOTIONED TO APPROVE JULY 9, 2024 MEETING MINUTES. SCOTT JOHNSON SECONDED THE MOTION. THE MOTION CARRIED.</b>
<ul style="list-style-type: none"><li>Hendrickson Scholarship Application Review</li></ul>	<b>NO ACTION TAKEN. ADDED TO NEXT MEETING'S AGENDA</b>
<ul style="list-style-type: none"><li>School Board Request: Superintendent Compensation</li></ul>	<p><b>The Richland #44 school board has formally requested that the foundation board cover 12-13% of dr. Gandhi's salary to account for the increased time commitment required for the EPAC. Dr. Gandhi voluntarily recused herself from the meeting to allow the board to deliberate on this matter.</b></p> <p><b>During the discussion, the board acknowledged the significance of Dr. Gandhi's continued involvement in the project and reached a consensus on her suitability for the role. The transition to phase 2 of the project is anticipated to follow the completion of phase 1, necessitating Dr. Gandhi's ongoing engagement until project completion.</b></p> <p><b>The board believes that the revenue generated from investment returns and/or land rent fees could be utilized to cover this expense.</b></p> <p><b>Furthermore, the board seeks clarity on whether compensating Dr. Gandhi would compromise the foundation's nonprofit status and whether remunerating a board member aligns with regulations. Further inquiries are deemed necessary before any definitive actions are taken.</b></p>

Agenda Items	Discussion/Motion
<b>OLD BUSINESS:</b>	
<ul style="list-style-type: none"> <li>Scholarship Updates</li> </ul>	<p><b>No action taken. Added to next meeting's agenda.</b></p>
<b>EPAC BUSINESS:</b>	
<ul style="list-style-type: none"> <li>Construction Update</li> </ul>	<ul style="list-style-type: none"> <li>Ledgestone welding steel this week and starting to deck after inspection on <u>8-7-24</u></li> <li>Decking install early next week on areas A and B</li> <li>Backfilling Stoops and working on temp road around building</li> <li>Setting steel columns in the event space</li> <li>Glulam Deliveries 08/22 and 08/28</li> <li>Exterior Framing Start</li> <li>Masonry Install Start</li> <li>Steel install for Area A has started.</li> <li>Steel install for Area B will be starting week of the 12th in August.</li> <li>MEP underground install starting the 19th of August in Area A.</li> <li>Framing of the exterior walls in Area A will start the 19th of August.</li> <li>Building complete Tentatively May 25th.</li> <li>Landscaping completed June 19th Weather Pending.</li> <li>Site concrete to be completed in spring weather pending for date.</li> <li>Site concrete will be required for occupancy.</li> <li>The architect slightly changed the angle of the wedding venue to provide a better backdrop.</li> <li>A topping out ceremony is planned for September 4 for the foundation board, fundraising committee, and construction committee.</li> <li>Dr. Gandhi will ask for a detailed Fixtures, Furnishings, and Equipment budget.</li> </ul>
<ul style="list-style-type: none"> <li>Fundraising</li> </ul>	<p>Tamera Frankl provided a fundraising update. The fundraising group has had 60 face to face meetings with potential donors focusing on the corporate aspect. They continue to meet on weekly zoom calls to update the group.</p> <p>The board will continue to work on the potential donor list and help the group make connections. Sara Aigner and Katie Hegseth have been added to the fundraising committee. A select group of community members are ambassadors for the fundraising group to assist in introductions.</p> <p>Tamera has gone through the 2006 all school reunion booklet and contacted a representative from each class through 1965 to assist in gathering addresses for each class.</p>

Agenda Items	Discussion/Motion
	<p>The 44 for 44 efforts continue to be a focus for the committee however Tamera would like to add some other giving levels. The pledge card will be reviewed to revise and provide that option. There are going to be several benches in the outdoor venue. Donors will be allowed to donate towards a bench which will include a plaque. That donation threshold has not been set at this time.</p> <p>Upcoming Deadlines and Follow-Ups:</p> <ul style="list-style-type: none"> <li>• Keep in mind the approaching deadlines for participation in the 2025 Giving Hearts Day.</li> <li>• Additionally, we should follow up with Dan Jacobson regarding the Board leadership training scheduled for August.</li> </ul> <p>Becky will handle the follow-up for the Giving Hearts Day registration, while Tamera will reach out to Dan Jacobson.</p> <p>The group discussed looking for opportunities for electronic e-tabs as a source of funding for the Foundation.</p> <p>Chad Ulven has submitted a grant inquiry to BCBS for funding for a walking path/bike trail to the EPAC from the school.</p> <p>The foundation is officially registered for Giving Hearts Day 2025.</p>
<ul style="list-style-type: none"> <li>• EPAC Facilities Management <ul style="list-style-type: none"> <li>➤ Manager Job Description</li> </ul> </li> </ul>	<p>Katie Hegseth and Jenny Schmitt finalized the job description for the EPAC General Manager. They met with Mary Jo Schmid who provided great insight into the ideal candidate for the position, focusing on hiring someone with management experience. Salary range has been established, which will also include a benefit package and bonus structure with applications due September 30. The position is to be posted on Indeed, Jobs ND, and LinkedIn,</p>

The next regularly scheduled meeting is September 4, 2024 at 5:00 p.m.

The meeting was adjourned.

Respectfully Submitted, Juli Mauch and Becky Bakke