**Board Meeting Minutes**

January 8, 2025 Minutes

5:00 p.m.

Richland #44 High School

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| **Richland #44 Foundation Minutes** |
| **Present:** Megan Kummer, Katie Hegseth, Scott Johnson, Jenny Schmitt, Chad Ulven, Nicole Holdman, Dr. Britney Gandhi**Others Present:** Janna Koble, Juli Mauch, Becky Bakke |

| **Agenda Items** | **Discussion/Motion** |
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| **2025 Foundation Board Annual Meeting:**  |
| * 2025 Slate of Board Nominees
 | The Richland #44 School Board has forwarded Chad Ulven as the 2025 nominee for the Richland #44 School Foundation board. **Jenny Schmitt motioned to approve the 2025 Board Nominee as provided by the Richland #44 School Board. Katie Hegseth seconded the motion. The motion carried.**  |
| * 2025 Slate of Board Officers
 | Megan Kummer (President), Chad Ulven, (Vice-President), and Scott Johnson, (Secretary/Treasurer) have agreed to continue as board officers in 2025. **Nicole Holdman motioned to approve the 2025 Richland #44 School Foundation board officers. Dr. Britney Gandhi seconded the motion. The motion carried.**  |
| * 2025 Meeting Schedule & Board Roster
 | The board reviewed the 2025 meeting schedule and have moved the July 2nd meeting to July 9th. |
| **Foundation Board New Business**: Megan Kummer called for any additions to the agenda, hearing none the agenda was approved. |
| * Approval of the December 2, 2024 Minutes
 | **Chad Ulven motioned to approve the December 2, 2024 minutes. Nicole Holdman seconded the motion. The motion carried.**  |
| * Foundation & 44 Venue Fiscal Reports
 | The group reviewed and discussed EPAC Building Cash Position Worksheet. (Attached)* As of 12/31/24 6.2 million expenses have been paid for EPAC Construction.
* The Bank Forward line of Credit has been activated.
* We need to raise 1.073 million to complete the project.
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| * Foundation P&L, Balance Sheet, Scholarship report
 | The board reviewed the 12.31.24 Foundation Profit & Loss report and Balance Sheet. There has been some reorganization to both reports.**Scholarships:*** Profit & Loss (P&L): Tracks paid scholarship expenses.
* Balance Sheet: Reflects accepted scholarships as liabilities (amount owed).

**Pledges:*** Profit & Loss (P&L): Recorded under the EPAC donation line item.
* Balance Sheet: Accounts receivable shows funds received from pledges.

Going forward we will have to review and approve 2025 budget for the Foundation and The 44 Venue.  |
| **EPAC Business:** |
| * Construction Update
 | **Activities:** * Sheetrocking and Taping Area A
* Misc Framing around Columns Area A
* Sheathing Office Area A
* Roofing Complete Monday
* Plumbing and heating mains Area B
* In Wall backing and brackets for counters Area A
* Overhead Electrical Area A and B
* Brick Sill Install
* Fire Pump Install
* Storefront Window Install to Wedding Venue
* Painting Start
* Electrical Rough in Overhead Area A Complete
* Area C ACM Panels
* Exterior Weather Barrier.
* MEP OH Rough ins Interior Ongoing in Area B

**Lookahead Activities:*** Interior MEP Rough In's Area C
* Metal Panel Install ongoing Area C
* Sheetrocking Area B
* Ceramic Tile Install
* Painting Area A/C
* Electrical Trimout Area A
* Ceiling Grid Area A
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| * EPAC General Manager Update~ Janna Koble
 | The board reviewed The 44 Venue progress and 2025 pricing. They would like to see the Bar Package add-on in the future.**Key Updates "The 44 Venue"**1. Marketing & Social Media: Designing a logo; launched Facebook and Instagram; LinkedIn planned.
2. 16 inquiries from social media
3. Website: Domain secured (the44venue.com); developing site with integrated wedding software for bookings.
4. Trademarking: Filed for "The 44 Venue"; pursuing rights for "The 44."
5. Construction & Vendors: Progress on furniture, budget, and vendor partnerships.
6. Bridal Show: Preparing promo materials; securing insurance.
7. Operations: Evaluating equipment options; drafting contracts; preparing a February budget.
8. Have been in contact with Urban Foods, Brew Bird, and Antelope Creek as potential preferred caterers.
9. Running an ad in the Daily news on January 22nd.

**Proposed Pricing (2025)*** Midweek Rentals (Mon–Thu):
* 3 Hours: $700
* 6 Hours: $1,500
* 12 Hours: $3,000
* (Additional hours: $150 each)
* Weekend Wedding Rentals:
* Thu–Sat: $8,500 | Fri–Sun: $10,000
* Single-Day: Fri: $6,900 | Sat: $8,000 | Sun: $6,000
* (Winter Discounts: $1,200 off Nov–Mar)
* Non-Profit Rentals:
* 3 Hours: $500 | 6 Hours: $1,000 | 12 Hours: $1,500

2026 Pricing: Planned $500–$1,000 increase.**Chad Ulven motioned to approve the 2025 44 Venue event pricing. Scott Johnson seconded the motion. The motion carried.**  |
| * EPAC Fundraising Updates
 | Two events are planned for the month of January with a continued 44 for 44 focus. Chad and Megan presented to Red River Communications about the EPAC project and the Richland #44 School Foundation.  |
| **Old Business** |
| * 2025 Giving Hearts Day Plan
 | **Early giving begins January 13*** Will promote early giving at R44 sporting events
* Preparing social media posts
* Updating platform
* Securing Match

**Giving Hearts Day Promotions February 1-February 13** * Will promote through social media and potentially through school district communications.
* Will check with Wahpeton Daily News about promotions.
* Will promote with school district staff.
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The meeting was adjourned. Our next regularly scheduled meeting is February 5, 2025.

Respectfully Submitted, Becky Bakke & Juli Mauch