

Board Meeting Minutes

November 1, 2023 Minutes

5:00 p.m.

Richland #44 High School



Richland #44 Foundation Minutes

Present: Megan Kummer, Scott Johnson, Mary Jo Schmid, Jenny Schmitt, Nicole Holdman, Dr. Britney Gandhi

Absent: Chad Ulven

Others Present: Becky Bakke, Juli Mauch

Agenda Items	Discussion/Motion
FOUNDATION BOARD NEW BUSINESS:	
<ul style="list-style-type: none">Approval of the October 4th, 2023 Minutes	SCOTT JOHNSON MOTIONED TO APPROVE THE OCTOBER 4, 2023 MINUTES. MARY JO SCHMID SECONDED THE MOTION. THE MOTION CARRIED.
<ul style="list-style-type: none">2022 990 Preparation	The Foundation is working with Eide Bailly to get the 2022 990 return completed. Once there is a draft document done it will be sent to the board for review.
FOUNDATION BOARD OLD BUSINESS:	
<ul style="list-style-type: none">Scholarship Night	Richland #44 Scholarship night was held October 23 rd . Chad Ulven was present to talk about the Hendrickson Scholarship process and about applying for scholarships in general. Chad encouraged students not to hand write the application and to use the fillable form. He also provided scholarship insight based on his experience from his position at NDSU.
<ul style="list-style-type: none">Trunk or Treat at Crooked Lane Farm	The Trunk or Treat Event was held at Crooked Lane Farm on October 29 th . Scott Johnson and Jenny Schmitt were there to represent the Foundation and hand out candy. Over 200 were in attendance.
<ul style="list-style-type: none">Board member application due 11/22	The Richland #44 School Foundation board member applications are due November 22 nd . There are two slots available. Mary Jo Schmid spot is open, and Megan Kummer is up for renewal. The Richland #44 School Board will review applications and forward for approval.
EPAC BUSINESS:	
<ul style="list-style-type: none">Events Center Signage	Zerr Berg provided EPAC building signage and name for review. They are looking for approval. The Foundation is not ready to finalize official signage and naming at this time.

Agenda Items	Discussion/Motion
<ul style="list-style-type: none"> Construction Update 	<p>Following are the next steps in the EPAC construction timeline:</p> <ul style="list-style-type: none"> 11/1 – Send bidding documents to the builders’ exchanges and McGough bidder data base (includes list of local bidders provided by Megan) 11/2 – Advertisement for bids public notice runs in the Wahpeton Daily 11/29 – Bids Due at 2 pm 12/21 – Issue Guaranteed Maximum Price for Review and Approval The dry/wet pond is a concern for some Colfax residents. Legally it has to be in place. There was discussion about what that means and where it has to be. Members of the Foundation Board and the EPAC Construction Committee met to review building construction materials.
<ul style="list-style-type: none"> Finances (next steps, timeline) 	<p>The Foundation is working on the necessary documents to help secure a line of credit for the EPAC construction.</p> <p>Megan Kummer has been working with Justin Neppel with the SVEDA to complete a business plan. The market analysis part has been started. Juli and Becky will review what is completed and get an updated draft for the board to review.</p> <p>Members of the board and EPAC committee members will be meeting with Rich Slagle from McGough on November 3rd to talk about fundraising opportunities.</p>

The meeting was adjourned. Our next scheduled meeting is December 6, 2023 at 5:00 p.m.

Respectfully Submitted, Becky Bakke & Juli Mauch