

Board Meeting Minutes

September 4, 2024 Minutes
 Richland #44 High School



Richland #44 Foundation Minutes

Present: Megan Kummer, Katie Hegseth, Scott Johnson, Jenny Schmitt, Nicole Holdman, Dr. Britney Gandhi, Chad Ulven

Others Present: Kendra Dockter and Juli Mauch

Agenda Items	Discussion/Motion
<p>NEW BUSINESS: Megan Kummer called for any additions to the agenda. Hearing none the agenda was approved.</p>	
<ul style="list-style-type: none"> Approval of the August 7, 2024 Minutes 	<p>SCOTT JOHNSON MOTIONED TO APPROVE AUGUST 7, 2024 MEETING MINUTES. JENNY SCHMITT SECONDED THE MOTION. THE MOTION CARRIED.</p>
<ul style="list-style-type: none"> 990 Requirements and Bookkeeping Services Eide Bailly 	<p>No action taken. Added to next meeting's agenda</p>
<ul style="list-style-type: none"> Giving Hearts Day (February 13, 2025) 	<p>Dr. Britney Gandhi will request ideas from teachers on projects/programs they would like to implement but lack the funding to do so. The Fundraising goal is set at \$6,000-\$10,000. The Match goal is \$3,000.</p>
<ul style="list-style-type: none"> High Impact Board Training 	<p>The board suggested adding "clarifying statements on the website. They would also like a business card with a QR code on it linking to the website.</p>
<p>OLD BUSINESS:</p>	
<ul style="list-style-type: none"> School Board Compensation Request: 	<p>The Richland #44 School Board requests reimbursement of \$30,000 for school district resources for the 2024-2025 school year to be paid in monthly installments. The breakdown of costs are as follows:</p> <ul style="list-style-type: none"> Staff resources - \$2,760 per month for 10 months (\$27,600) Use of facility for storage, PO box, etc. - \$100 a month for 12 months (\$1,200) Board meetings and indirect costs – \$100 a month for 12 months (\$1,200) <p>Staff resources are not reimbursement of wages, but rather the time, effort, and additional resources these employees offer to the Foundation. Staff includes the superintendent, office/administrative staff, custodial, technology, and Foundation board members employed in other capacities.</p> <p>Staff time is not tracked hourly, so it is challenging to tie a specific dollar amount to time. For the purposes of this request, the</p>

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	<p>assumption is three days per month over a 10-month period for up to four staff members. Some months more than three days may be expended, and in other months it may be fewer than three days.</p> <p>The superintendent spends summer days on Foundation work, but that is factored into the three days spent over 10 months. This figure also includes the time and effort of separate staff that may be needed to cover the duties of staff while completing Foundation work.</p> <p>SCOTT JOHNSON MOTIONED TO PAY IN 10-MONTH INSTALLMENTS SEPTEMBER – JUNE USING LAND RENT INCOME. CHAD ULVEN SECONDED THE MOTION. MOTION CARRIES. DR. GANDHI ABSTAINED.</p>
EPAC BUSINESS:	
<ul style="list-style-type: none"> • Construction Update 	<ul style="list-style-type: none"> • The board attended the topping out ceremony • Glu lam trusses are set • Steel welding and detailing • Electrical underground • Exterior framing is ongoing • Exterior sheathing started • Weather barrier started • Exterior wedding venue adjusted slightly to face further north. • The two windows in the office were rejected per subcontractor’s engineer review. A one window alternate is being looked at. • Signage needs to be determined in the coming weeks.
<ul style="list-style-type: none"> • Fundraising 	<p>Megan Kummer provided an update on fundraising activities. The 44 for 44 efforts continue to be a focus for the committee. The committee meets every other Monday.</p>
<ul style="list-style-type: none"> • EPAC Facilities Management <ul style="list-style-type: none"> ➢ Review Resumes ➢ Contract with School District 	<p>Resume review: 14 resumes were reviewed. The top 4 candidates will be contacted for a zoom interview. Dr. Gandhi, Chad Ulven, and Jenny Schmitt will conduct the interviews. The top candidates will be invited to present to the full foundation board at the October meeting.</p> <p>Contract with school district: the Foundation board will submit a formal request to the school board for the future EPAC manager contract to be held by the school. Kendra indicated an additional 2.5% processing fee will apply if the school board approves the request.</p>

The next regularly scheduled meeting is October 2, 2024 at 4:00 p.m.

The meeting was adjourned.
Respectfully Submitted, Juli Mauch