Board Meeting Minutes

Tuesday March 1, 2022 5:30-7:45 p.m. Crooked Lane Farm



Richland #44 Foundation Minutes

Members Present: Megan Kummer, Scott Johnson, Mary Jo Schmid, Jenny Schmitt, Chad Ulven, Nicole Holdman, Dr. Britney Gandhi

Members Absent:

Others Present: Nathan Berseth, Scott Hendrickson

Agenda Items	Discussion/Motion
FOUNDATION BOARD NEW BUSINESS:	
Approval of the January 12, 2022 Minutes	NICOLE HOLDMAN MOTIONED TO APPROVE THE JANUARY 12, 2022 MINUTES. MARY JO SCHMID SECONDED THE MOTION. THE MOTION CARRIED.
Foundation bylaw review	The group discussed potential changes to the Foundation bylaws. Immediate concerns dealt with the following sections: • Section 1.09~ Need more flexibility in meeting notifications • Section 1.13~ Can we make more flexible with email and electronic signatures?
	Foundation board members will get any further clarification questions to Foundation staff prior to the April meeting. Any changes will be reviewed by Anne Stoll at Eide Bailly. All recommended bylaw changes must be approved by the school board.
Reimbursement process for ACT test costs	As approved by the prior Foundation board, ACT test costs for Richland #44 juniors will be reimbursed by the Foundation.
EPAC Updates	Mary Jo provided an update on the EPAC Task Force and next steps. Following are the next steps in the process:
	 A joint meeting with the Foundation and the EPAC Task Force is scheduled for March 21st at Crooked Lane Farm. A major discussion point will be about the location of the events and performing arts center. Capital campaign plans and materials will be reviewed and discussed.

Agenda Items	Discussion/Motion	
Joint Meeting with Richland #44 School Board Vision & Strategy Committee		
Roles and Responsibilities of the Foundation		
 What is the Foundation's role in relation to the School Board? 	The group discussed the role and relationship between the Richland #44 School Board and the Foundation. The Foundation is classified under IRS 501c3 as a sub-category, 509(a)(3) supporting organization, Type I.	
	The Foundation is considered a public charity in-and-of itself. What is substantially different about a supporting organization, however, is the fact that it cannot exist on its own. Rather, it is subordinate to another 501(c)(3) public charity, or in this case a governmental unit.	
	A Type I supporting organization must be operated, supervised or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. The relationship between the supported organization(s) and the supporting organization is sometimes described as similar to a parent-subsidiary relationship.	
	The group discussed developing the mission, vision, and values of the Foundation and how they work in conjunction with the Richland #44 Strategic Plan. Chad will investigate the further development of a mission for the Richland #44 School Foundation.	
 What/When does the Foundation need to get approval from the School Board? 	There was discussion about the decision-making process between the school board and the Foundation board. What are the roles and responsibilities of the Foundation and how does the Foundation plan for these responsibilities from a budget perspective?	
	Britney, Kendra, Megan, Juli and Becky will meet to develop organizational charts to describe the relationships between the Foundation and the Richland #44 School Board.	
 What expectations does the School Board have of the Foundation? 	The Foundation is responsible for day-to-day operations, fundraising, and development of programs that support Richland #44 School District students and staff.	
Ideas from School Board Vision & Strategy Committee	The Richland #44 School Board Vision & Strategy Committee meets to discuss "big ideas" that will continue to add to the value of a Richland #44 School District education. The Foundation role in this process should be to fundraise for or support those things that are outside the purview of tax-payer's dollars.	
	FLITUPE AGENDA ITEMS	

FUTURE AGENDA ITEMS

- Develop a 2022 Foundation Budget
 Bylaw change recommendations
 Review and approve fund distribution policies

The meeting was adjourned. Our next scheduled meeting is April 6, 2022 at 5:00 p.m.

Respectfully Submitted, Becky Bakke