

# Board Meeting Minutes

June 5, 2024 Minutes  
 5:00 p.m.  
 Richland #44 High School



## Richland #44 Foundation Minutes

**Present:** Megan Kummer, Chad Ulven, Katie Hegseth, Scott Johnson, Jenny Schmitt, Nicole Holdman, Dr. Britney Gandhi

**Others Present:** Becky Bakke, Tamera Frankl

Agenda Items	Discussion/Motion
<b>NEW BUSINESS:</b>	
<ul style="list-style-type: none"> <li>Approval of the April 24, 2024 Minutes</li> </ul>	<p><b>DR. BRITNEY GANDHI MOTIONED TO APPROVE APRIL 3, 2024 MEETING MINUTES. KATIE HEGSETH SECONDED THE MOTION. THE MOTION CARRIED.</b></p>
<ul style="list-style-type: none"> <li>Dan Jacobson, Dakota Medical Foundation (<i>Building a Dynamic Board</i>)</li> </ul>	<p>The Board welcomed Dan Jacobson from Dakota Medical Foundation. Dan presented about developing a high impact board and the importance of a board leading its organization to success.</p> <p>High Impact Board leaders are set apart by following a formula that paves the way to extraordinary impact. The High Impact Institute lays out the following foundation for exceptional board leadership:</p> <ul style="list-style-type: none"> <li>Imagining the GCO that is the CEO</li> <li>Maximizing the master mindset that revs up results</li> <li>Perfecting the plan that propels progress</li> <li>Amplifying accountability by monitoring the metrics that matter most</li> <li>Communicating confidently through intelligent interaction</li> <li>Taking care of the organization by delivering on the details</li> </ul> <p>Richland 44 School Foundation has been invited to be a featured organization. This includes participation in Giving Hearts Day (\$825) and it is also recommended that we participate in the High Impact Board Training (\$500).</p> <p>The next session for the High Impact Board Training is Tuesday, August 27<sup>th</sup>. Giving Hearts Day falls on February 13, 2025. There will be training/events you will have to attend as a new nonprofit.</p>

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<ul style="list-style-type: none"> <li>Activities for All Funding Request</li> </ul>	<p>The group reviewed the Richland #44 School District Activities For All donation request. During the 23-24 school year, generous donations resulted in a year of no student participation fees and free admission to all games. There were full stands and strong concession sales. The Foundation contributed \$10,000 to the 23-24 school year.</p> <p>The following funders are currently committed to the 24-25 school year:</p> <ul style="list-style-type: none"> <li>\$8,000~ Coltbackers for student participation fees</li> <li>\$5,000~ PTO for student activity passes.</li> </ul> <p>Remaining options to fund:</p> <ul style="list-style-type: none"> <li>\$14,000 for home gate entry</li> <li>\$5,500 for streaming</li> <li>\$5,000 for away gate entry</li> </ul> <p>Dr. Gandhi stated that there are some businesses that may want to participate based on interest from last school year.</p> <p><b>CHAD ULVEN MOTIONED TO APPROVE UP TO \$10,000 TO SUPPORT HOME GAME ADMISSION COSTS. KATIE HEGSETH SECONDED THE MOTION. THE MOTION CARRIED.</b></p>
<ul style="list-style-type: none"> <li>Website updates/addition of FAQ or Did You Know Tab</li> </ul>	<p>The board discussed adding a quick find tab to the website that will include information about:</p> <ul style="list-style-type: none"> <li>EPAC Fundraising and Construction Updates</li> <li>Darrel Hendrickson Scholarship and Fund Updates</li> </ul> <p>It was also discussed if the Foundation could request a link be added to the City of Colfax website that leads back to EPAC updates.</p>
<b>OLD BUSINESS:</b>	
<ul style="list-style-type: none"> <li>Scholarships</li> </ul>	<p>Scholarship packets have been distributed and we are getting scholarship acceptance cards returned via mail, email, and through Survey Monkey.</p>
<ul style="list-style-type: none"> <li>Groundbreaking Recap</li> </ul>	<p>The EPAC groundbreaking event was a success. Community appreciation and progress updates on EPAC were shared, in addition to the actual groundbreaking ceremony. The event was live streamed on Facebook, and a video summarizing the event is now available on the website.</p>

Agenda Items	Discussion/Motion
<b>EPAC BUSINESS:</b>	
<ul style="list-style-type: none"> <li>• Construction Update</li> </ul>	<p>Dr. Gandhi provided a construction update. McGough provides detailed construction minutes for review. (Attached)</p> <p>Highlights:</p> <ul style="list-style-type: none"> <li>• First wall pour 6/14/24</li> <li>• Fire suppression storage tank delivered, installation week of 6/24/24</li> <li>• Steel delivery 6/19/24</li> <li>• Steel install starting 7/8/24</li> </ul>
<ul style="list-style-type: none"> <li>• JPA Reimbursement for paid Zerr Berg Invoices</li> </ul>	<p>Zerr Berg invoices and payments have been organized to be sent to the JPA for past construction cost reimbursement. The date range is from 1.1.2023-5.13.24 totaling \$444,755.00.</p>
<ul style="list-style-type: none"> <li>• Fundraising</li> </ul>	<p>A heartfelt thank you and recognition to Tamera Frankle for her leadership role in guiding the Richland #44 School Foundation board for EPAC fundraising efforts. At the moment, we are preparing fundraising materials and getting everything in order for visits to potential donors.</p> <p>The Foundation has been invited to be a featured organization within DMF/Impact organizations. Erv Inniger will be helping guide the Foundation through our major donation fundraising process. Erv has played a key role in numerous fundraising efforts, including multiple successful capital campaigns.</p>
<ul style="list-style-type: none"> <li>• EPAC Facilities Management <ul style="list-style-type: none"> <li>➤ Area Market Research</li> <li>➤ Operations/Management</li> <li>➤ Manager Job Description</li> </ul> </li> </ul>	<p>Tabled</p>

The July 3<sup>rd</sup> board meeting will be rescheduled to July 9<sup>th</sup> at 4:00 p.m.

The meeting was adjourned.

Respectfully Submitted, Becky Bakke