

Board Meeting Minutes

April 3, 2024 Minutes
 5:00 p.m.
 Richland #44 High School



Richland #44 Foundation Minutes

Present: Megan Kummer, Chad Ulven, Scott Johnson, Katie Hegseth, Jenny Schmitt, Nicole Holdman, Dr. Britney Gandhi

Others Present: Juli Mauch, Becky Bakke

Agenda Items	Discussion/Motion
FOUNDATION BOARD NEW BUSINESS:	
Megan Kummer called for additions to the agenda. Dr. Britney Gandhi requested that Fixtures, Furniture, & Equipment be added to the EPAC portion of the agenda.	
<ul style="list-style-type: none"> Approval of the February 7, 2024 Minutes and the February 23, 2024 Special Meeting Minutes 	<p>CHAD ULVEN MOTIONED TO APPROVE THE FEBRUARY 7, 2024 MINUTES AND THE FEBRUARY 23, 2024 SPECIAL MEETING MINUTES.. KATIE HEGSETH SECONDED THE MOTION. THE MOTION CARRIED.</p>
<ul style="list-style-type: none"> Class of 2024 Scholarship Application Submissions 	<p>The group reviewed the Class of 2024 Hendrickson Scholarship applications. Eighteen applications were submitted.</p> <p>NICOLE HOLDMAN MOTIONED TO APPROVE ALL APPLICATIONS WITH THE EXCEPTION OF ONE THAT WILL BE APPROVED WHEN FURTHER INFORMATION IS SUBMITTED. SCOTT JOHNSON SECONDED THE MOTION. CHAND ULVEN ABSTAINS. THE MOTION CARRIED.</p> <p>Scholarships will be presented on May 16th at the Richland #44 awards ceremony.</p>
<ul style="list-style-type: none"> Outgoing Board Recognition 	<p>The board discussed developing a recognition donor and board recognition policy. Ideas included engraved pens and framed student artwork.</p>
FOUNDATION OLD BUSINESS:	
Land Rent	<p>Richland #44 land rent contracts are up for renewal this fall. The board would like to visit with Loff Farms and J&C Olson farms prior to the deadline.</p>

Agenda Items	Discussion/Motion
EPAC BUSINESS:	
<ul style="list-style-type: none"> • Construction Update 	<p>Dr Gandhi presented EPAC construction updates. Currently meetings are every other Wednesday but will to weekly once the structure is up.</p> <ul style="list-style-type: none"> • April topsoil excavation • May Concrete • June begin setting steel • Sept/October begin enclosing of building. <p>Cass County Electric will have to pull a transformer for new construction. This could affect the power in Colfax for up to eight hours. This can be avoided by moving the transformer. Cass County Electric will give 500 feet free after that it is \$20,000-\$30,000. There is a \$9,000 allotment built into the budget.</p> <p>McGough will begin billing the Foundation for Construction costs at the end of each month. The first bill will be at the end of April.</p> <p>To Do items:</p> <ul style="list-style-type: none"> • McGough will provide the 4x8 construction sign. The estimated cost is \$1,000 to \$1,500 per sign.
<ul style="list-style-type: none"> • Fixtures, Furniture, & Equipment (FFE) 	<p>The group discussed the process to purchase Fixtures, Furniture, & Equipment for the EPAC. McGough recommends that these items are considered sooner rather than later within the budget assigned.</p>
<ul style="list-style-type: none"> • Financing 	<p>The board continues to work with Bank Forward for an EPAC construction loan. Megan is going to meet with the Joint Powers Authority to discuss accessing grant funds.</p>
<ul style="list-style-type: none"> • Fundraising 	<p>The board is looking at potential fundraising companies to help secure EPAC donations.</p>
<ul style="list-style-type: none"> • Groundbreaking Ceremony 	<p>The groundbreaking ceremony is scheduled for 5:00 p.m. May 1st at the EPAC site. The following items were discussed:</p> <ul style="list-style-type: none"> • Tent for the event • Light refreshments • Event Agenda • McGough is providing shovels and hardhats. • A special recognition gift will be created for the Farkls. • An invite list is being developed. • A mail invite and email invite are being developed along with a press release.

Agenda Items	Discussion/Motion
	The group discussed if they would have a board following the groundbreaking or reschedule to a later or earlier date. No decision was made.

The meeting was adjourned. Our next regular scheduled meeting is May 1, 2024.

Respectfully Submitted, Becky Bakke & Juli Mauch