

Board Meeting Minutes

Wednesday May 4, 2022
5:00 p.m.
Richland #44 High School



Richland #44 Foundation Minutes

Members Present: Megan Kummer, Scott Johnson, Mary Jo Schmid, Jenny Schmitt, Chad Ulven, Nicole Holdman, Dr. Britney Gandhi

Others Present: Juli Mauch, Becky Bakke

Agenda Items	Discussion/Motion
FOUNDATION BOARD NEW BUSINESS:	
<ul style="list-style-type: none">• Approval of the April 6, 2022 Minutes • Budget Discussion • Web-Site Review	<p>MARY JO SCHMID MOTIONED TO APPROVE THE APRIL 6, 2022 MINUTES. DR. BRITNEY GANDHI SECONDED THE MOTION. THE MOTION CARRIED.</p> <p>The group reviewed a draft budget template to help the Richland #44 Foundation plan for upcoming annual operation expenses, scholarship expenses, investment, and EPAC expenses. There was a lengthy discussion about how the Hendrickson Funds work and what the Foundation's role is in managing the budget and funds.</p> <p>The Board would like to invite Janel Fredericksen from Smith & Strege and Daniel Julson to help the Board understand and manage the Hendrickson funds appropriately.</p> <p>Juli Mauch presented the new Richland #44 Foundation website to the group. The updated website features a more dynamic format with the ability to change and grow with the Foundation.</p> <p>The website includes Who We Are, What We Do, How to Help, and News and Event information tabs. Along with that the home page highlights how to donate, Darrel Hendrickson Scholarship, and Alumni connections. The home page also includes the Teacher Feature. The website is not live yet but can be viewed by the board for feedback.</p>
FOUNDATION BOARD OLD BUSINESS:	
<ul style="list-style-type: none">• EPAC Updates<ul style="list-style-type: none">➤ Committee Status	<p>Mary Jo Schmid updated the group on the status of the EPAC committee. Mary Jo stated that she will be stepping down from the committee due to time constraints but stated the current committee members are committed and ready to move forward with the process. The committee has been reformed and are moving to phase two which is location development. Phase three will be construction.</p>

Agenda Items	Discussion/Motion
<ul style="list-style-type: none"> ➤ Open House Information Dissemination to Community, \$2,000 expense request. ➤ Update on Potential Location Change ➤ Committee is requesting the assistance of Juli Mauch to plan, organize, and implement fundraising efforts for EPAC. • Financial Administration Updates 	<p>The committee is planning small open house gatherings to disseminate information and provide updates on EPAC progress. The tentative dates for open houses are the evenings of June 16th and June 22nd. The EPAC Committee would like to request \$2,000 to offset the costs to facilitate the open houses.</p> <p>SCOTT JOHNSON MOTIONED TO APPROVE THAT \$2,000 BE MADE AVAILABLE TO THE EPAC COMMITTEE TO COVER EXPENSES TO FACILITATE COMMUNITY OPEN HOUSES IF NEEDED. MARY JO SCHMID SECONDED THE MOTION. THE MOTION CARRIED.</p> <p>Nicole Holdman provided an update on a possible land purchase from Tommy Frankle for the EPAC location. The positives of this potential location change include:</p> <ul style="list-style-type: none"> • Better visibility • Better school access • 14-17 acres • Extra area for green space • Do not have to move ball diamonds <p>Negatives include:</p> <ul style="list-style-type: none"> • Land costs • Infrastructure costs <p>DR. BRITTNEY GANDHI MOTIONED TO EXPLORE THE TOMMY FRANKLE SITE AS A POTENTIAL LOCATION FOR THE EPAC. CHAD ULVEN SECONDED THE MOTION. THE MOTION CARRIED.</p> <p>Juli stated that she would like to consider the proposition.</p> <p>Discussion was held to investigate securing a loan to begin the construction process for the EPAC. There is \$750,000 in Hendrickson funds approved by the School Board for EPAC use. These funds can be used to help secure a loan.</p> <p>Prior to the June 1st meeting the board will reach out to lenders who may be interested in providing a loan. The Board will begin by reaching out to the following banks Bell Bank, Bank of North Dakota, Bremer Bank, and Western State Bank.</p>
FOUNDATION BOARD OTHER BUSINESS	
<ul style="list-style-type: none"> • Organizational Development 	<p>Chad Ulven has been working on moving forward the development of a mission, vision, and values for the Richland #44 Foundation. Chad has been in contact with Stephanie Bailey who is a consulting option to lead the board through operational and strategic planning. The board received the proposal for review.</p>

FUTURE AGENDA ITEMS
<ul style="list-style-type: none">➤ Non-discrimination Statement & Policy➤ Whistle Blower Policy➤ Document Destruction Policy➤ Fund Distribution and Investment Policies➤ Mission, Vision, Value statements

The meeting was adjourned. Our next scheduled meeting is June 1, 2022 at 5:00 p.m.

Respectfully Submitted, Becky Bakke